

Fleet Driver Checklist

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Print this checklist and keep it in your glove box. In an emergency, work top to bottom.

- Daily pre-trip walkaround: tires, lights, fluid leaks
- Verify tire pressure at every fueling stop
- Log any unusual sounds, warning lights, or handling issues
- Confirm current registration, insurance, and DOT documents on board
- Emergency kit fully stocked and sealed
- Fuel level topped up before end of shift
- Report any accident or roadside event to dispatch immediately
- Use vehicle GPS to share exact location during incidents
- Never work on the traffic side of the vehicle
- Priority roadside line: 1-877-GOAPE-02

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